

<b>Policy Number #:</b> 15.7	<b>Title:</b> Website Cookie Policy	<b>Date(s) Approved:</b> June 17, 2025
<b>Prepared by:</b> Shanna Hansen		<b>Revision Date:</b>

**Policy:** CSNM shall have established guidelines for the usage of cookies for our website.

**Purpose:** This policy explains how CSNM uses cookies and similar technologies on its website. By using our website, you agree to the use of cookies as described in this policy.

**Definition:** Cookies are small text files that are placed on your device (computer, tablet, smartphone) when you visit a website. They are widely used to make websites work more efficiently, improve user experience, and provide information to website owners.

## Types of Cookies We Use:

1. **Essential Cookies:** These cookies are necessary for the functioning of our website and cannot be disabled in our systems. They are usually set in response to actions you take on the site, such as setting your privacy preferences, logging in, or filling out forms. You can set your browser to block or alert you about these cookies, but some parts of the site may not work properly.
2. **Analytics Cookies:** We use analytics cookies to collect information about how visitors use our website, such as which pages are visited most frequently, how long visitors spend on each page, and the source of their visit. This helps us improve the performance and usability of our website.
3. **Functionality Cookies:** These cookies enable the website to provide enhanced functionality and personalization, such as remembering your preferences and settings. They may be set by us or by third-party providers whose services we have added to our pages.
4. **Marketing Cookies:** Marketing cookies are used to track visitors across websites. The intention is to display information that is relevant and engaging for the individual user and thereby more valuable to CSNM or third-parties with whom we have partnered.

**Third-Party Cookies:** Some cookies on our website are placed by third-party services that appear on our pages. These third parties may use cookies in accordance with their own privacy policies. We have no control over these cookies and cannot access them due to the way that cookies work.

**Managing Cookies:** You can control and/or delete cookies as you wish. You can delete all cookies that are already on your computer, and you can set most browsers to prevent them from being placed. However, if you do this, you may have to manually adjust some preferences every time you visit a site, and some services and functionalities may not work.

**Consent:** By using the CSNM website, you consent to the use of cookies in accordance with this policy. We strive to ensure transparency and accountability in the use of cookies to enhance your browsing experience while respecting your privacy preferences.